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Approved For Release 200 : CIA-RDP78-03985A001200090003-3

Chief, General Services

Acting Chief, Logistics Office

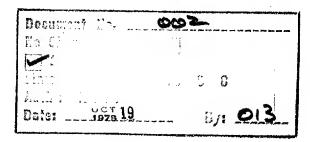
Air Conditioning of Office and Shop Space

- 1. A representative of Technical Services Staff has advised this office that it will be necessary to air condition one section of their shop, that has little or no ventilation.
- 2. There are other offices in the warehouse that will not have proper ventilation. It is the opinion of this office that all offices and work shops whould be air conditioned, provided the cost is not prohibitive.
- 3. It is desired that your office make arrangements, at an early date, for an Engineer to survey these requirements in cooperation with a representative of this office.

LO/SD/FS/PHH: JGW: jcs (5 May 1953)

Distribution:

- 1 Logistics Office
- 1 Supply File
- 1 Fac. Staff File



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Approved For Release 2012/05 : CIA-RDP78-03985A001200090003-3 SECURITY INFORMATION

Acting Chief, Logistics Office

14 May 1953

Chief, General Services Office

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Air Conditioning at Warehouse

1. Reference is made to your memorandum of 8 May 1953, same subject.

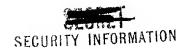
2. The Assistant Deputy Director for Administration has advised that the approval of air conditioning for the Warehouse is unlikely. Therefore, he has requested that no action be taken to obtain an estimate, and that the matter be taken up directly with him.

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ROUTING AND RECORD SHEET

INSTRUCTIONS: Officer designations should be used in the "TO" column. Under each comment a line should be drawn across sheet and each comment numbered to correspond with the number in the "TO" column. Each officer should initial (check mark insufficient) before further routing. This Routing and Record Sheet should be returned to Registry.

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